

The Charles F. Vollman Award Procedure for Selection

Qualifications:

- Must be a resident of the City of Hollywood for at least 5 years
- Unselfishly and voluntarily contributes to the community with recognizable results. Contributions must be made outside of normal scope of work
- Exhibits outstanding community involvement, shows leadership and performs civic activism
- *An elected official; a candidate running for office in the city, county or state or Federal Government is not eligible to qualify*

Nominations:

- Members of any Civic Association or from the general public, may nominate a candidate(s) by written or electronic means
- The nomination must be sent to the President and Vice-President of the HCCA within the allocated time
- A list of all nominations shall be publicly available

Nominations Format:

- Submissions must include a detailed biography clearly stating the reasons for the nomination, including but not limited to their accomplishments and qualifications

Electing Panel:

The impartial electing panel will consist of the following persons:

- A member of the Vollman family
- A member of the HCCA who has not served in this capacity before
- A City Commissioner who has not been served in this position before. If all City Commissioners have served on the panel, then rotating the Commissioners starting with District 1 shall be asked to serve.
- The earliest available and willing recipient of the Vollman award that has not already served in this capacity
- An executive member of the Hollywood Chamber of Commerce chosen by the chamber's board

A majority vote of this panel is required for selection. In case that one or more of the five panelists named above cannot serve, in a particular year that position will be occupied by one or more members of the HCCA board. The order will be: President, Vice President, Treasurer, Recording Secretary and Correspondence Secretary.